



GC (Government of Canada) Jobs

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Lock/Bridge Operator I - Trenton to Hastings (Ontario)

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Reference number: CAP21J-014492-000070

Selection process number: 22-CAP-OWW-TSW-I-RM-OC-009

Parks Canada - Ontario Waterways - Trent-Severn Waterway
Various Lock Stations from Trenton to Hastings (Ontario)
GL-MOC-05

\$25.42 to \$27.64 per hour (salary under review)

For further information on the organization, please visit [Parks Canada](#)

[Learn more about Parks Canada's Historic Canals and Waterways](#)
[Waterways Employee Orientation](#)

Experience Canada by joining the Parks Canada Agency! [Parks Canada Web site](#)

Closing date: 16 January 2022 - 23:59, Pacific Time

Who can apply: All individuals who have legal status to work in Canada. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian citizenship, permanent resident status or work permit.

[Apply online](#)

Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

Assessment accommodation

On November 8th, 2021, the Parks Canada Agency announced the details of its vaccination requirement for all employees.

As per the Policy on COVID-19 Vaccination for Parks Canada Agency, employees must attest to their vaccination status. The requirement for employees to be fully vaccinated applies whether they are teleworking, working remotely or working on-site. This is a condition of employment and it applies to indeterminate, determinate (term), casual, as and when required, and student hiring (full-time, part-time and seasonal). Should you reach the point in the selection process where it is necessary to ensure terms and conditions of employment are met, the hiring manager or a human resources representative will contact you in order to complete a vaccination attestation form.

Duties

As a Lock Operator, you are a member of a team responsible for controlling the lock(s), bridge(s) and dam(s) at one or more locations on the canal. You maintain the lockstation grounds, facilities, structures, equipment and machinery and complete administrative duties. You perform these duties outdoors, in various weather conditions for up to 10 hours a day, six to seven days a week. You are a front line ambassador for Parks Canada, providing quality customer service and embodying the values of the Agency.

Work environment

Working conditions include performing physically and mentally demanding tasks, working outdoors in various weather conditions and working up to 10 hours a day, six to seven days a week for the navigation season. The navigation season on the Trent-Severn Waterway is from May to October.

Ontario's historic canals are defining features of Canada and provide communities and visitors with beauty, recreation, and a unique sense of history. Parks Canada plays a leadership role in the protection of these special places.

The Trent-Severn Waterway is a National Historic Site, 386 km in length, which links Lake Ontario at Trenton with Lake Huron at Port Severn on Georgian Bay and attracts about 1.4 million visitors each year offering heritage tourism and recreation.

Intent of the process

This process is intended to fill anticipated vacancies with the same work description, at various locations.

From the work locations currently listed on the poster, please clearly identify in your application the work location(s) in which you are prepared to work.

In recognition of the Government of Canada support for youth facing barriers to employment through the Youth Employment and Skill Strategy (YESS), preference may be given to Employment Equity applicants who self-identify as Indigenous youth, visible minority youth, or youth with a disability. We encourage any youth facing barriers to employment to self-identify, including rural youth, persons who self-identify as LGBTQ2+, and those who are not in education, training or currently working.

Positions to be filled: 1

Information you must provide

Your résumé.

Contact information for 3 references.

In order to be considered, your application must clearly explain how you meet the following (essential qualifications)

EDUCATION:

Successful completion of secondary school or an acceptable combination of education, training and experience.

Degree equivalency

EXPERIENCE:

EX01: Experience providing customer service;

EX02: Experience in minor maintenance and repair of buildings, grounds, and equipment;

EX03: Experience working in a team environment.

If you possess any of the following, your application must also clearly explain how you meet it (other qualifications)

ADDITIONAL QUALIFICATIONS

EXPERIENCE:

AQ1: Experience in the performance of general administrative duties, such as maintaining records and tracking business transactions;

AQ2: Experience in the role of Lock Operator and/or Lock Operating Assistant or within operations at Parks Canada Historic Canals;

The following will be applied / assessed at a later date (essential for the job)

English essential

Information on language requirements

KNOWLEDGE:

K01: Knowledge of the Parks Canada Agency and the historic canals/waterways and the services they provide to the public;

K02: Knowledge of safety practices and procedures;

K03: Knowledge of grounds, building, and equipment maintenance practices and procedures.

ABILITIES:

AB01: Ability to perform mathematical calculations;

AB02: Ability to use technology.

PERSONAL SUITABILITY:

PS01: Personally connects with people;

PS02: Exercises sound judgement;

PS03: Demonstrates integrity;

PS04: Makes things happen;

PS05: Communicates effectively.

The following may be applied / assessed at a later date (may be needed for the job)

ORGANIZATIONAL NEEDS

Parks Canada is committed to having a workforce that is skilled and diversified and representative of the population we serve. In support of our strategy to achieve employment equity goals, selection may be limited to candidates self-identifying as belonging to one of the following employment Equity groups: Aboriginal peoples, women, visible minorities and persons with disabilities. We encourage you to indicate if you belong to one of the designated groups when you apply.

Youth Employment and Skill Strategy (YESS):

- Diversity and inclusion are at the core of our values at Parks Canada. We welcome applications from individuals with diverse abilities and from all backgrounds and identities, including members belonging to one or more of the

following Employment Equity groups: Indigenous Peoples, Racialized Communities, Persons with Disabilities, and equity-deserving groups such as LGBTQ2+.

- We encourage you to indicate if you are a member of a designated employment equity group when you apply. Selection may be limited to members of employment equity groups (Indigenous peoples, people with disabilities, visible minorities, women).

Conditions of employment

- Obtain and maintain Reliability Status security clearance;
- Possession of a valid Ontario Class "G" or "G2" driver's license, or a provincial/territorial equivalent;
- This position is designated as safety sensitive and the incumbent will be required to comply with the Agency's zero tolerance policy and report fit for duty;
- All Parks Canada Agency employees are required to be fully vaccinated against COVID-19 and attest to their vaccination status unless accommodated based on a medical contraindication, religion, or another prohibited ground of discrimination as defined under the Canadian Human Rights Act.

OPERATIONAL REQUIREMENTS:

- Willingness to wear a Parks Canada uniform and Personal Protective Equipment, when required;
- Willing and able to do work that involves strenuous physical labour;
- Willingness to be mobile as reporting work site may vary;
- Willingness to work outside in all weather conditions;
- Willing and able to obtain and maintain a valid Standard First Aid certification.
- Willingness to do work that involves working weekends and holidays, up to seven days a week, up to ten hours per day, on a varying schedule, including stand-by and call back;
- Willing and able to obtain a pleasure craft operators card.

Other information

The Public Service of Canada is committed to building a skilled and diverse workforce that reflects the Canadians we serve. We promote employment equity and encourage you to indicate if you belong to one of the designated groups when you apply.

Information on employment equity

Parks Canada is committed to the principles of diversity and employment equity under the Employment Equity Act, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Indigenous peoples, persons with disabilities and members of a visible minority group to self-identify in their application.

Candidates must meet all the essential qualifications to be appointed to a position.

Please note that your overall conduct and communications, including email correspondence throughout the entire process may be used in the assessment of qualifications.

Please note that achieving the pass mark on any of the assessments used does not mean you will move forward in the selection process. Management may decide to use a score that is higher than the pass mark on any of the evaluations used throughout the selection process. Management may also decide to use top-down selection at any stage of the process.

Management may choose to invoke an additional qualification at any point of the process.

You must meet all essential qualifications in order to be appointed to the position. Other qualifications may be a deciding factor in choosing the person to be appointed. Some essential and other qualifications will be assessed through your application. It is your responsibility to provide appropriate examples that illustrate how you meet each qualification. Failing to do so could result in your application being rejected.

Please submit your completed application, including all of the above-mentioned documentation. Failure to do so may result in your application being rejected.

Tips for applicants:

- Please provide complete and thorough details of your education and experience.
- Do not assume that the screening board has any previous knowledge of your background, qualifications, or work history. You must be specific and provide concrete examples/details for each Experience element, as applications will be screened only on the information provided.

- Failure to provide sufficient information may result in your application being screened out of the competition.

For tips to navigate the application process step by step, refer to the following site <https://www.youtube.com/watch?v=0GW7P3g9hhI>.

The Parks Canada Agency is established as a separate employer in the Federal Public Service under the Financial Administration Act. Persons appointed to the Agency continue to be part of the Public Service. The Parks Canada Agency operates under its own human resources framework outside of the Public Service Employment Act and in line with values of fairness, competence and respect, and its operating principles.

In accordance with paragraph 8(2)(a) of the Privacy Act, information or material, whether provided directly by the candidate or otherwise obtained by the selection board, used during the selection process for the purpose of assessing a candidate may be used as part of the selection review and recourse processes. Such relevant information may be provided to third parties, such as other candidates or their representatives, who have a legitimate reason to be aware of that information.

Persons who are in receipt of a Canadian Government Public Service pension and are considering this employment opportunity with the Parks Canada Agency, should contact the PWGSC Public Service Pension Centre (1-800-561-7930) in order to determine the impact of an appointment on their pension benefit entitlements.

Persons are entitled to participate in the appointment process in the official language of their choice.

Travel cost for individuals who are not Federal Public Servants will not be covered.

We will only accept on-line applications received via the jobs.gc.ca site.

All job applications must therefore be submitted through the Public Service Resourcing System. Following are some of the benefits associated with applying on-line.

- Applicants can create a profile and a resume that can be used when applying for other processes without having to recreate a new application each time.
- Applicants can modify their application/resume at any time BEFORE the closing date indicated on the job

advertisement.

- Applicants can verify the status of their applications, at any time.
- Applicants can be notified electronically of tests or interviews and results.
- For some jobs, applicants will find important information, namely the job questionnaire and a complete statement of merit criteria that are only available when applying on-line.

To submit an application on-line, please select the button "Apply Online" below.

Persons who are unable to apply on-line must contact the person listed below prior to the closing date.

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Preference

Preference will be given to any veteran who was honourably released from the Canadian Armed Forces (CAF) after at least three years of service and is not already an indeterminate public servant. This preference applies for five years following release from the CAF.

We thank all those who apply. Only those selected for further consideration will be contacted.

Contact information

Human Resources, Ontario Waterways Unit

rhvnts-tswhr@pc.gc.ca

[Apply online](#)

Date modified:

2021-08-10